

# Business Credit Card Online Access

### Managing Your Credit Card



### Important Changes to your Business Credit Card Online Access!

Business Credit Card Online Access has moved to a new digital platform.¹ Continue managing your business credit card online with a new, streamlined experience.

Register now

The new Credit Card Online platform will continue to offer key functionalities and enhancements to:

Review transactions to verify account activity.

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View statements AND automatically be notified by email when your statement is ready.



Make payments and manage alerts.<sup>2</sup>

PLUS

Registration with the Company Account Number, found on the billing statement, will provide Administrator Access to:



Quickly maintain user information through the Administration tab.



Register additional cardholders for online account access.



of their account.

Reset passwords and assist users who have been locked out





to the Administrator profile.

Any new cards issued on the account will be automatically linked

#### **1.** Determine what credit card account information you want to manage

Here's how you can prepare to register:

- and what account number is needed to register.Business Owner or Administrator: Manage the business credit card
  - program.

    You will need the company account number found on your billing
  - statement, not the number displayed on your credit card. **Cardholder:** Manage your individual credit card account(s) only.

- **Cardholder:** Manage your individual credit card account(s) only.

You will need the 16-digit account number displayed on your credit card.

other information, it must be entered exactly as it is on the account.

The business name could be the legal name or the business name displayed on the card(s).

2. If you were previously set up to receive electronic-only statements and are

**Please note:** When prompted for Cardholder or Business Name and

not yet registered in the new platform, you will receive paper statements.
Once registered, you can manage your statement delivery options.

Check out our <u>Registration & User Guide</u> which contains

Register now

valuable instructions on using the new platform.

## Maximize your account access and control with Credit Card Monitor & Mobile Access Text Commands.

#### Stay on top of your business credit card accounts and easily monitor and

BMO Harris Bank Credit Card Monitor

manage account activity. It's simple, secure and convenient.

Learn more

Mobile Access Text Commands

Get quick answers to common credit card account questions. Simply text a

keyword to the customer service number on the back of your card and we'll reply with specific account information such as your current balance, recent transactions, payment information and more.

<u>Learn</u> more

<sup>1</sup> Existing Credit Card Online access will no longer be available as of February 15, 2021, and will only be available on the new online platform.